



**SANGAMESHWAR COLLEGE, SOLAPUR
(AUTONOMOUS)**

Linguistic Minority Institute

Reaccredited by NAAC with 'A' Grade (C.G.P.A. 3.39) 3rd Cycle

SOLAPUR - 413 001. (MAHARASHTRA)

email :- principal@sangameshwarcollege.ac.in

Post Box No.:52
Estd.:1953
Phone: Office - 2315588
Prin. - 2316688
Lib. - 2315566
Fax No.: 0217- 2315588

SANGAMESHWAR COLLEGE, SOLAPUR (AUTONOMOUS)

COMPOSITION OF FINANCE COMMITTEE

2020-21

Sr. No.	Name of the Member	Designation	Position in Finance Committee
1	Principal Dr. Ms. S. V. Rajmanya	Principal, Sangameshwar College, Solapur	Chairman
2	Hon'ble Mr. Shrenik Shah	Finance and Accounts Officer, PAH Solapur University, Solapur	Member
3	Dr. Ms. D. G. Karajgikar	Member, Governing Body	Member
4	Dr. Ms. V. K. Purohit	Senior Faculty Member	Secretary





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MINUTES OF THE 1st FINANCE COMMITTEE MEETING

The 1st Finance Committee Meeting of Sangameshwar College, Solapur (Autonomous) was held on 17th June, 2020 at 11.00 am in Management Hall under the chairmanship of Principal Dr. Ms. S. V. Rajmanya.

The following members attended the meeting.

1. Dr. Ms. S. V. Rajmanya, Principal & Chairman, Finance Committee
2. CA Shrenik H. Shah, Finance & Accounts Officer, PAH Solapur University, Solapur
3. Dr. Ms. D. G. Karajgikar, Member
4. Dr. Ms. V. K. Purohit, Member Secretary, Finance Committee

Principal Dr. Ms. Shobha V. Rajmanya extended a warm welcome to all the members. She briefed about the progress of the institution and the Autonomous Status conferred to the College by UGC on 26th September, 2019 and by P.A.H. Solapur University, Solapur on 7th November, 2019.

With the permission of the Chairman Principal Dr. Ms. S. V. Rajmanya, the Finance Committee proceedings started.

The following issues were discussed and approved –

1) FC/MIN/2020-21/1/1: To approve the budget of Proposed UGC Grants for Autonomous College of Rs. 15 Lakhs

Dr. Ms. V. K. Purohit, Member Secretary, Finance Committee presented the budget of UGC Grants for Autonomous College of Rs. 15 lakhs (Annexure A) to be utilized for Examination Reforms, up-gradation of syllabus, organization of Workshops/Seminars/Meetings, Orientations & re-training to the teachers, installation of smart classrooms, capacity building programmes for faculties etc.

The Committee Members **RESOLVED** to approve the UGC Budget Proposal as the major focus of the grants was to enhance the quality of the education.

Vote: All in favour

Resolved: Motion carried



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2) FC/MIN/2020-21/1/2: To approve the budget of Examination Section

A need for a separate Examination Section Budget (Annexure B) in the autonomous process was presented in the Finance Committee Meeting. The Examination Section of the College will deal with the appointment of Paper Setters, Examiners, Moderators, Senior Supervisors, preparation and publication of schedule of examinations, conduct of examinations, to get performance of the candidates at the examinations properly assessed and timely declaration of results and awarding degrees and certificates.

For the purpose of simplification, smooth and easier functioning of the section, decisions regarding the staff required and remuneration to be paid were discussed in the Finance Committee Meeting.

i) Examination Fees:

Class	Fees decided by Sangameshwar College, Solapur (Autonomous) Rs.
B.A. I	490
B. Com.I	490
B.Sc. I	560
B.B.A. I	670
B.Sc. ECS-I	560
B.C.A. I	1150
B.J.	850
B. Lib	720
M.A. I	860
M.A.I Psy	1050
M.Com.I	860
M.Sc.CS I	1180
ATKT Exams	Up to 4 Papers 50% of the above stated amount and More than 4 Papers 100% of the above stated amount (Class Wise)



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Examination fees, as shown in the above table, charged by the College for the UG and PG classes were approved and finalized by the Finance Committee.

Vote: All in favour

Resolved: Motion carried

ii) Administrative Staff:

Sr. No.	Designation	Number of Staff Requirement	Remuneration Rates of SAN Autonomous Rs.
1	Chief COE	1	Rs. 4000/- pm
2	Dy. COE	4	Rs. 2000/- pm
3	Finance Officer	1	Lump sum Rs. 10000/-

For the purpose of effective and efficient functioning of the Autonomous College, Statutory Bodies have been formed. Chief Controller of Examination, Deputy Controllers of Examination, Finance Officer etc. have also been appointed.

It was **RESOLVED** to approve the remuneration payable to the above Officers –in –charge as stated in the above table.

Vote: All in favour

Resolved: Motion carried

iii) Staff required for CAP Centre with remuneration:

Sr. No.	Designation	Number of Staff Requirement	Remuneration Rates of SAN Autonomous Rs.
1	Cap Director	1	Rs. 500/- per day per person
	Cap In-charge	1	
2	Clerk	2	Rs. 250/- per day per person
3	Peon	3	Rs. 150/- per day per person
4	Night Watchman	1	Rs. 200/- per day per person

The conduct of examinations and declaration of results is one of the important activities of the Autonomous College. With a view to declare the results in time, increase the reliability of



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results, maintain regularity in the assessment work, creating confidence amongst the students about the assessment system, the College has decided to have a CAP Centre.

After discussions it was **RESOLVED** to favor the remuneration payable to the staff as stated in the above table.

Vote: All in favour

Resolved: Motion carried

iv a) Staff required for Conduct of Examination with remuneration:

Sr. No.	Designation	Number of Staff Requirement	Remuneration - Rates of SAN Autonomous Rs.
1	Principal as Chief Conductor	1	Rs. 200/- per session
2	Senior Supervisor (Internal/External)	2	Rs. 150/- per session
3	IT Co-Ordinator	1	Rs. 150/- per session
4	Invigilator (Junior Supervisor)	As per Requirement	Rs. 100/- per session
5	Flying Squad (1 Internal & 1 External)	2	Rs. 150/- per session plus TADA as per rules
6	Clerk	1	Rs. 100/- per session
7	Peons (Waterman & Bellman)	2	Rs. 50/- per session
8	Night Watchman	1	Rs. 50/- per day



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b) Remuneration, Special Allowance & Dearness Allowance to Paper Setters, Examiners & Moderators:

Sr. No.	Nature of Work	Number of Staff Requirement	Remuneration Rates of SAN Autonomous	
			Marks Below 50 Rs.	Marks Above 50 Rs.
1	Paper Setter	UG PG	200 250	300 350
2	Examiner/Moderator	UG PG PG MSC	6 8 10	12 15 15
3	Special Allowance Dearness Allowance		Rs. 150/- Rs. 130/-	
4	Travelling Allowance	UG & PG	Bus/Fare : Actual Fare	
5	Auto Charges		Rs. 100/-	

c) Remuneration to Moderator

Sr. No.	Number of Answer books Moderated	Remuneration Rates of SAN Autonomous	
		Marks Below 50 Rs.	Marks Above 50 Rs.
1	Total Number of Answer books up to 50	100	200
2	Total No. of Answer books more than Answer books up to 50 & up to 100 Answer books.	200	300
3	Total No. of 101 Answer books & up to 150 Answer books	250	450
4	Total No. of 151 Answer books & up to 250 Answer books	300	600
5	For more than 251 Answer books	350	700

It was suggested by the Honorable Member Shri Shrenik Shah, Finance & Accounts Officer, P.A.H. Solapur University, Solapur that the Special Allowance of Rs. 400/- to be paid to the Paper Setters, Examiners, Moderators, or Staff involved in examination work be reduced to Rs. 150/-.



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It was **RESOLVED** to approve the rates of remuneration to be paid for the services rendered related to the examination as given in the above table.

With regard to Special Allowance and Travelling Allowance to be paid to the Members of BOS, Academic Council, Governing Body etc. it was **RESOLVED** to pay Special Allowance and Travelling Allowance as under:

- Special Allowance: Outside Solapur Rs. 1000/- From Solapur Rs. 700/-
- Travel by **Bus/Fare**: Actual Fare
- **Travel by Own Vehicle**: **Petrol** - Rs. 13/- /km **Diesel** - Rs. 10/-/km
- **Auto Charges**: Rs. 200/-

Vote: All in favour

Resolved: Motion carried

v) Staff required for Practical Examination with Remuneration Payable:

Staff Post	Practical Days	Batch Size (No. of Students)	Remuneration
Lab Supervisor	- do -	As per batch size of 30	Rs. 125/- per day
Lab Expert	- do -		Rs. 80/- per day
Lab Assistant/Jr. Clerk/Store Keeper	- do -		Rs. 50/- per day
Lab Attendant/ Field Collector per day	- do -		Rs. 40/- per day

3) FC/MIN/2020-21/1/3: To approve the Budget of Skill - Based Certificate Courses (Annexure C)

To supplement the curriculum and further make the students better prepared to meet the industry demands and increase the employment worthiness of the students, the college has taken the initiative to start **40** Skill - Based Certificate Courses (*List enclosed separately - Annexure D*) for the First Year Degree Students. Dr. Ms. V. K. Purohit presented the Skill - Based



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Certificate Courses, the fees structure, remuneration payable to the faculty, expenditure for the courses and the funds available for college development.

After discussions in the meeting, it was decided to utilize the College Development Fund for the holistic development, academic progress and success of all the students. It was decided to organize knowledge enrichment programmes which will benefit the students to learn from the real-life experiences of the eminent industry leaders and academicians.

It was also suggested by CA Shrenik H. Shah, Honorable Member of the Finance Committee to have guidance Center for Professional Courses such as CA-CPT/Foundation Course, CS, and ICWA Training Center etc.

The Committee Members after the above discussions **RESOLVED** to approve the Budget of the Skill-based Certificate Courses.

- **Vote:** All in favour
- **Resolved:** Motion carried

4) FC/MIN/2020-21/1/4: To place before the Finance Committee Annual (General) Budget for the year 2020-21

Shri V. I. Swami, Senior Accountant of the college presented before the Committee the Annual General Budget for the year 2020-21. The Committee discussed and went through the statements carefully.

The following suggestions were made in the meeting by Honorable Member of the Finance Committee CA Shri Shrenik H. Shah -

- Due to the outbreak of COVID-19, a massive shift from the traditional Face to Face (F₂F) to online platform as a mode of delivery of classes (lectures) has been witnessed. Hence, Member of Finance Committee Shri Shrenik Shah, Finance & Accounts Officer, PAH Solapur University, suggested to make a provision of Rs. 5 lakhs for **'Leased Line Connection for High-Speed Internet Connectivity.'**
- It was also suggested to make a provision of **Rs. 1 lakh** for installing **'Organic Disinfection System/ Sanitizer Expenses'** to prevent the contamination spread of Coronavirus, a contagious respiratory disease, among the students, teachers and non-teaching staff.



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- A provision of Rs. 10000/- as '**Fire Extinguisher Extension Expenses**', a basic and required safety tool to avoid human injuries and property damage loss was made as per the suggestions of the Committee.
- A provision of Rs. 224000/- is being made as '**Students Insurance Scheme**' to provide a supplemental financial coverage to the Parents of the student in case of student's death or permanent physical disablement.
- It was decided in the meeting to have a provision of Rs. 350000/- for meeting the **Library Journal Expenditure** which will surely give an opportunity to the learners to extend their knowledge and further facilitate self-education.
- A provision of Rs. 1 lakh for '**Computer Accessories**' was suggested which may be required for replacing or upgrading computer components because of computer slow-downs.

After having detailed discussions, the Committee recommended to place the Budget before the Governing Body for approval.

- **Vote:** All in favour
- **Resolved:** Motion carried

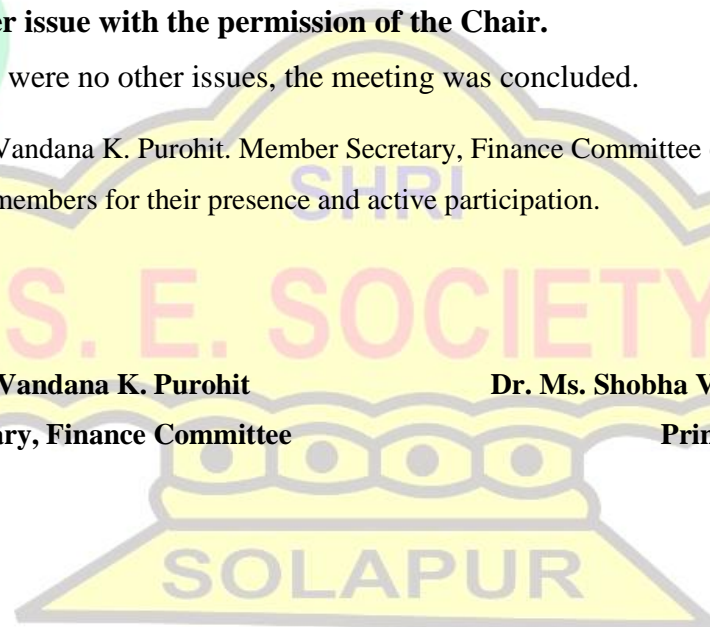
5) Any other issue with the permission of the Chair.

As there were no other issues, the meeting was concluded.

Dr. Ms. Vandana K. Purohit. Member Secretary, Finance Committee expressed sincere thanks to all the members for their presence and active participation.

Dr. Ms. Vandana K. Purohit
Member Secretary, Finance Committee

Dr. Ms. Shobha V. Rajmanya
Principal





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SANGAMESHWAR COLLEGE, SOLAPUR (AUTONOMOUS)

1st FINANCE COMMITTEE MEETING HELD ON 17th JUNE, 2020

Agenda of the Meeting:

1. To approve the budget of 'Proposed UGC Grants for Autonomous Colleges'
2. To approve the Budget of Examination Section
3. To approve the Budget of Skill-based Certificate Courses
4. To place before the Finance Committee General Budget Proposal for the year 2020-21
5. Any other issue with the permission of the Chair.

The following members attended the 1st Finance Committee Meeting held on 17th June, 2020 at 11.00 am in Management Hall, Sangameshwar College, Solapur

Sr. No.	Names of the Member	Designation	Signature
1	Principal Dr. Ms. S. V. Rajmanya	Chairman	
2	Respected Shri Shrenik Shah, C.A.	Finance & Accounts Officer, P.A.H. Solapur University, Solapur	
3	Dr. Ms. D. G. Karajgikar	Member, Governing Body	
4	Dr. Ms. V. K. Purohit	Member Secretary	



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Annexure A

SANGAMESHWAR COLLEGE, SOLAPUR (AUTONOMOUS)

PROPOSAL FOR UGC GRANTS - 2020-21

RECEIPTS	RS.	PAYMENTS	RS.
Grants from UGC	1500000	Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	10000
		Orientation and re-training of Teachers	10000
		Re-designing courses and development of teaching/ learning material	10000
		Workshops, Seminars, Conference, Meetings (BOS, Academic Council etc.)	180000
		Examination Reforms	649000
		Furniture - Office, Classroom, Library & Laboratories, Library Equipment's	150000
		Renovation and repairs not leading to construction of a new building	200000
		Extension Activities	10000
		Office equipment, teaching aids and laboratory equipment	260000
		Guest/Visiting Faculty	6000
		Capacity Building for teachers	10000
		Development of Area Study Programmes	5000
TOTAL RS. :	1500000	TOTAL RS. :	1500000

Dr. Ms. Shobha V. Rajmanya

Principal



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Annexure B

SANGAMESHWAR COLLEGE, SOLAPUR (AUTONOMOUS)

EXAMINATION SECTION BUDGET

2020-21

RECEIPTS	RS.	PAYMENTS	RS.
Examination Fees	2390880	PRE-EXAMINATION PAYMENTS:	
		Remuneration to Paper Setters with TA/DA	538950
		Printing of Question Papers	99750
		Printing of Answer Books, Supplements, Graph Papers etc.	280000
		ESTABLISHMENT EXPENSES:	80000
		Computer with Printer, Xerox Machine etc.	
		CONDUCT OF EXAMINATION:	
		Payment to Administrative Staff - Exam Section	198000
		Staff to Conduct Semester Examination	418500
		POST EXAMINATION EXPENSES:	
		CAP Expenses:	
		- Remuneration to Staff at CAP Centre	112000
		- Remuneration with TA/DA- Examiners, Moderators	486540
		- Result & Mark sheet Exps.	40000
		Printing & Stationery Expenditure	130000
		Miscellaneous Expenditure	7140
TOTAL RS. :	2390880	TOTAL RS. :	2390880

Dr. Ms. Shobha V. Rajmanya

Principal



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Annexure C

SANGAMESHWAR COLLEGE, SOLAPUR (AUTONOMOUS)

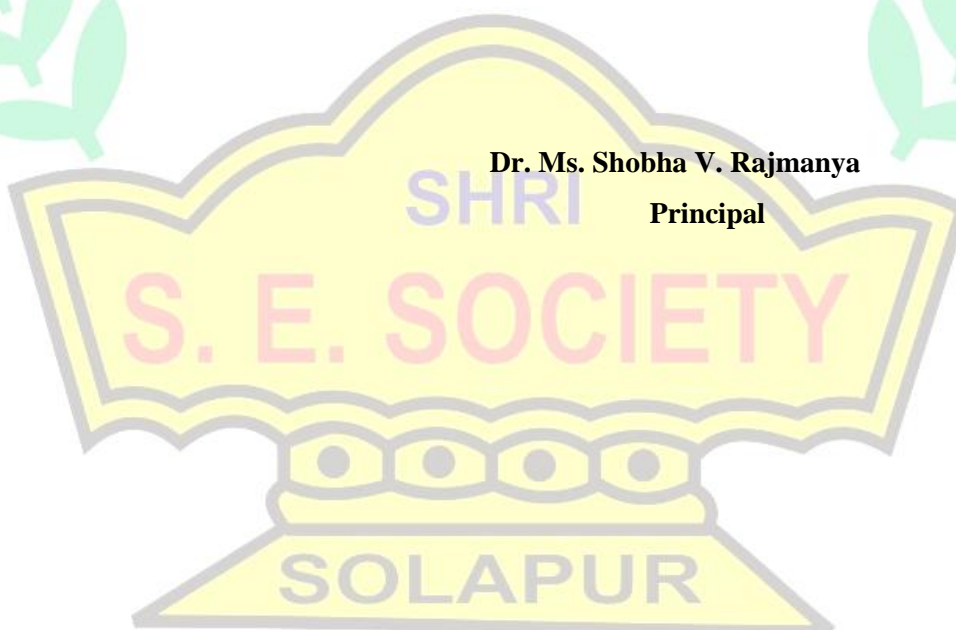
BUDGET FOR SKILL BASED CERTIFICATE COURSES

2020-21

RECEIPTS	Total Rs.	PAYMENTS	Total Rs.
Fees From Students	3510000	Remuneration to Faculty	1059000
		Honorarium for Guest Lectures:	90000
		TA for Resource Persons	75000
		Library Books & Journals	176000
		Computer Lab. Development Exps.	1025000
		Printing & Stationery Exps.	140000
		Sundry Exps.	105000
		College Development Fund	840000
TOTAL RS.:	3510000	TOTAL RS. :	3510000

Dr. Ms. Shobha V. Rajmanya

Principal





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Annexure D

SANGAMESHWAR COLLEGE, SOLAPUR (AUTONOMOUS)

LIST OF SKILL ENHANCEMENT COURSES

FOR 1ST YEAR DEGREE STUDENTS: 2020-21

Sr. No.	Name of the Course	Sr. No.	Name of the Course
1	Certificate Course in Spoken English	21	Certificate Course in Industrial Chemistry and In Plant training
2	Certificate Course in Tourism	22	Certificate Course on Chemistry of Food and Adulteration
3	Certificate Course in Life Skill Development	23	Certificate Course in Research Paper Writing & Presentation#
4	Certificate Course in Oratory Skills, Proof Reading and Anchoring in Marathi	24	Certificate Course in LAB VIEW**
5	Certificate Course in Psychological First Aid	25	Certificate Course in Mat Lab for Software Services**
6	Certificate Course in Drawing	26	Certificate Course in SPSS#
7	Certificate Course in Portrait – Powder Shading	27	Certificate Course in C Programming#
8	Certificate Course in Portrait	28	Certificate Course in Designing Embedded System with Arduino
9	Certificate Course in Landscape	29	Certificate Course in Rural Marketing
10	Certificate Course in Clay & Tool Intro.	30	Certificate Course in Import Expt. Mgt.
11	Certificate Course in Interior Designing	31	Certificate Course in GST
12	Certificate Course in Fashion Designing	32	Certificate Course in Entrepreneurship
13	Certificate Course in Organic Farming	33	Certificate Course in Capital Market
14	Certificate Course in Horticultural - Gardening	34	Certificate Course in Basic Accounting
15	Certificate Course in House Electr. Appliances Repair	35	Certificate Course in German Language
16	Certificate Course in Office Automation	36	Certificate Course in French Language
17	Certificate Course in LED Bulb Assembly	37	Certificate Course in MOS Excel 2013
18	Certificate Course in Nutrition & Weight Balance	38	Certificate Course in TALLY ACE
19	Certificate Course in Bonsai	39	Certificate Course in TALLY PRO
20	Certificate Course in PCB Design & Manuf. CAD #	40	Certificate Course in TALLY GURU

NOTE: **Eligibility: Graduate

Eligibility: B.SC.II



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