



Shri Sangameshwar Education Society, Solapur  
Kannada Linguistic Minority Institute

## **SANGAMESHWAR COLLEGE, SOLAPUR**

### **AUTONOMOUS**

### **RESEARCH POLICY**

In 2019-20, the college has received educational autonomy for 10 years as per the letter of UGC, New Delhi ( F 22-1-2017 - AC) Dated 20<sup>th</sup> September 2019 and that of PAH Solapur University (PAHSUS/Affiliation 2019 / 8487 Dated 7<sup>th</sup> November 2019) . The Governing Body of the college decided to appoint Constitute “Research Committee” of following members under the chairmanship of principal,

<b>Sr.No</b>	<b>Name of Faculty Member</b>	<b>Position</b>
1	Dr. Desai R.V. (I/C Principal)	Chairman
2	Dr. Kavale M.S.	Member(Convenor)
3	Dr.Maske S.S.	Member
4	Dr.Mrs. BagaleM.D.	Member
5	Dr.KhilareR.M.	Member
6	Dr.Mhamane D.S.	Member
7	Dr.Mrs.MetriP.G.	Member
8	Dr. Mulimani N.V.	Member
9	Dr. Jogade S M	Member

#### **Objectives of research committee**

- to create awareness regarding research among the faculty and students,
- to motivate the faculty to enrol for Ph.D. programmes
- to encourage faculty members to apply for financial assistance for major, minor, seed money, incubation design and innovation centres for various funding agency and organize training workshop for same
- to encourage faculty to publish their research finding in journals of national and international repute
- to organise various workshops, seminars, conferences short term courses to strengthen research in the college.

To create opportunity for student there academic profile successful career

To enhance productivity in our youth and channel there intellect to improve and invent for the benefit for society

Arranging Seminars on paper presentation techniques for faculty for student, desired to meet national and international standards

Inculcate the concept of research among student and staff by arranging paper presentation and computation

#### **Participation in National/International conferences/seminars/workshops**

The college to encourage research among faculty, financial support in terms of registration fees will be provided to the teachers presenting their original research in national/international conference organised by professional organisations of repute. Financial support in the form of travel expenses full/partial will be provided by the college on the basis of evaluation of the expert committee constituted by the college. Guidelines for Research proposal submission to the external agency At the end of each academic year evaluation process named teachers mirror conducted by college that majors

all the achievement of faculty based on the performance the institute has given institute rewards titled 'Best researcher' in arts science and commerce

**Guidelines for research proposal and publication**

- Any faculty submitting project proposal to the external funding agency will have to seek approval from the research committee.
- Before submission of a major project proposal to the national funding agency, it will be mandatory for the faculty to make presentation of the project proposal in the presence of the Research committee and external expert appointed by the Principal.
- It is mandatory that every faculty member & Ph.D. scholar will have to generate plagiarism report before they submit their articles to publishing agency. This will have to be stringently followed.
- Any publications in Scopus/ Web of Science /UGC journals/Thomson Reuters indexed journal will be recognised by the college.
- Publication by faculty and Ph.D. scholars in Thomson Reuters indexed journal will receive recognition and incentive from the college. This will be based on evaluation of screening committee constituted by the college. for disbursing financial assistant and seed money the screening committee will comprise principal, vice principal, convenor of finance committee, coordinator of research committee and office superintendent.

Impact factor	Incentive (Rs.)	
	Faculty	PG/Ph. D. Scholar
1-2		
2-3		
Above 3		

Budget allocation for seed money (Financial assistance for faculty student)

Item	Budget
Selected research project in Arts (faculty)	Sum of _____ as per alternate year under specific head as instalment for _____ person
Selected research project in commerce (faculty)	Sum of _____ as per alternate year under specific head as instalment for _____ person
Selected research project in science (faculty)	Sum of _____ as per alternate year under specific head as instalment for _____ person
Travel Grants	Maximum _____ every year
Selected research project in Arts (student)	A Total Rs _____
Selected research project in commerce (student)	A Total Rs _____
Selected research project in science (student)	A Total Rs _____

(Budget will be revised as when need)

## **Research Ethical Committee**

According to the ethics to be followed in higher education, fair conduct of research and prevention of misconduct, and as per UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018, PAHSUS revised rules in 2021 college constitute research ethics committee under the chairmanship of principal the committed has following members

The Research Ethics Committee shall consist of a Chairman and three other members as detailed below:

Chairman - Principal of the College (1)

Member Secretary - Convener of the Research Committee (1)

Members - Any Two Senior faculty members as nominated by the president (2)

## **Principles of Ethical Research**

- **Objectivity:** Consciously upholding the values of being independent and true and avoiding individual subjectivity
- **Integrity:** Adopting a high level of academic moral character, and intellectual honesty as well as assuming personal responsibility for the actions committed and omitted by the researcher
- **Confidentiality:** The researchers must respect the privacy, autonomy, diversity, values, and dignity of research subjects and must be very sensitive while disclosing the information and data of public interest by ensuring the privacy and confidentiality of the source of information.
- **Transparency:** The researchers must be as open as possible with respect to the decisions made and provide justifications for their actions.
- **Honesty:** The researchers must possess unbiased and honest attitude in knowing and stating the truth.

## **Meetings:**

Regular meetings: There shall be regular ethics committee meetings once in every semester;

Emergency Meetings: A meeting shall be called for by the member secretary on receiving the advices from the President, whenever there arises emergency situations;

*(A request letter may be submitted to the member secretary, by any interested researcher to resolve any emergency issues related to her / his research)*

## **Objective and Responsibilities of research ethics committee**

learners, researchers and faculty members should not perform any academic misconduct by way of theft of intellectual property in anymanner. The research work carried out by the learner, faculty member, researcher and staff shall be based on original ideas, which shall include abstract, summary, hypothesis, observations, results, conclusions and recommendations only and shall not have any similarities. It shall exclude common knowledge or coincidental terms, up to fourteen (14) consecutive words. It shall be covered by Zero Tolerance Policy on Plagiarism.

## **Scope and coverage**

The Research Ethics Committee shall regulate the matter pertaining to:

- a. Ethical Research Practices;
- b. Plagiarism

## **Ethical Research Practices of Publication**

The college shall to publicize the Research Ethics Policy by circulating among the research guides / supervisors, registered research candidates, teaching staff of the college as well as published in the College Website in a prominent manner so as to attract the attention of the interested persons.

## **Plagiarism**

Plagiarism will be quantified into the following levels in ascending order of severity for the purpose of its definition:

- i) Level 0: Similarities up to 10%
- ii) Level 1: Similarities above 10% and up to 40%
- iii) Level 2: Similarities above 40% and up to 60%
- iv) Level 3: Similarities above 60%

## **Detection/Reporting/Handling of Plagiarism**

If any member of the academic community suspects with appropriate proof, that a case of plagiarism has happened in any document, he or she shall report it to the Departmental Academic Integrity Panel (DAIP). Upon receipt of such a complaint or allegation, the DAIP shall investigate the matter and submit its recommendations to the Institutional Academic Integrity Panel (IAIP) of the college. The authorities of college can also take suo moto notice of an act of plagiarism and initiate proceedings under these regulations. Similarly, proceedings can also be initiated by the authorities on the basis of findings of an examiner. All such cases will be investigated by the IAIP.

## **Departmental Academic Integrity Panel (DAIP)**

- i) The DAIP in the college shall be Constructed as given below:
  - a. Chairperson - Head of the Department
  - b. Member - Senior academician from outside the department, to be nominated by the Principal.
  - c. Member - A person well versed with anti-plagiarism tools, to be nominated by the Head of the Department.

The tenure of the members in respect of points 'b' and 'c' shall be two years. The quorum for the meetings shall be 2 out of 3 members (including the Chairman).

The DAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the learner, faculty, researcher, and staff.

- ii) The DAIP shall have the power to assess the level of plagiarism and recommend penalty/ies accordingly.
- iii) The DAIP after investigation, shall submit its report with recommendation on penalties to be imposed, to the IAIP within a period of 45 days from the date of receipt of complaint / initiation of proceedings.

## **Institutional Academic Integrity Panel (IAIP)**

- i) IAIP composition shall be as given below:
  - a. Chairperson – Principal/Senior Academician of the college.
  - b. Member - Senior Academician other than Chairman, to be nominated by the Principal.
  - c. Member - One member nominated by the Principal from outside the college.
  - d. Member - A person well versed with anti-plagiarism tools, to be nominated by the Principal.

The Chairperson of DAIP and IAIP shall not be the same. The tenure of the Committee members including the Chairperson, shall be three years. The quorum for the meetings shall be 3 out of 4 members (including the Chairperson).

ii) The IAIP shall consider the recommendations of the DAIP.

iii) The IAIP shall also investigate cases of plagiarism as per the provisions mentioned in these regulations.

iv) The IAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the learner, faculty member, researcher and staff of the college.

v) The IAIP shall have the power to review the recommendations of the DAIP, including penalties with due justification.

vi) The IAIP shall send the report after investigation and the recommendation on penalties to be imposed, to the Principal, within a period of 45 days from the date of receipt of recommendation of the DAIP/complaint / initiation of the proceedings.

vii) The IAIP shall provide a copy of the report to the person(s) against whom inquiry report is submitted.

### **Penalties**

Penalties in the cases of plagiarism shall be imposed on learners pursuing studies at the level of Masters and Research programs and on researcher, faculty member & staff of the college, only after academic misconduct on the part of the individual has been established without doubt, when all avenues of appeal have been exhausted and the individual in question has been provided enough opportunity to defend himself or herself in a fair and transparent manner.

### **Check of plagiarism and Penalties**

#### **submission of thesis and dissertations**

Institutional Academic Integrity Panel (IAIP) shall impose penalty of submission and thesis and dissertation considering the severity of Plagiarism.

i) Level 0: Similarities up to 10% - Minor Similarities, no penalty.

ii) Level 1: Similarities above 10% and up to 40% - Such a learner shall be asked to submit a revised script within a stipulated time period not exceeding 6 months.

iii) Level 2: Similarities above 40% and up to 60% - Such a learner shall be debarred from submitting a revised script for a period of one year.

iv) Level 3: Similarities above 60% -Such a learner's registration for that program shall be cancelled.

a) Note 1: Penalty on repeated plagiarism- Such a learner shall be punished for the plagiarism of one level higher than the previous level committed by him/her. In cases where plagiarism of the highest level is committed, then the punishment for the same shall be operative.

b) Note 2: Penalty in case where the degree/credit has already been obtained - If plagiarism is proved on a date later than the date of award of degree or credit as the case may be, then his/her degree or credit shall be put in abeyance for a period recommended by the IAIP and approved by the Head of the Institution.

### **Penalties in case of plagiarism in academic and research publications**

I. Level 0: Similarities up to 10% - Minor similarities, no penalty.

II. Level 1: Similarities above 10% and up to 40%

i. Shall be asked to withdraw the manuscript.

III. Level 2: Similarities above 40% and up to 60%

i. Shall be asked to withdraw the manuscript.

ii. Shall be denied a right to one annual increment.

iii. Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. learner/scholar for a period of two years.

IV. Level 3: Similarities above 60%

i. Shall be asked to withdraw the manuscript.

ii. Shall be denied a right to two successive annual increments.

iii. Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. learner/scholar for a period of three years.

a. Note 1: Penalty on repeated plagiarism - Shall be asked to withdraw the manuscript and shall be punished for plagiarism of one level higher than the lower level committed by him/her. In cases where plagiarism of the highest level is committed, then the punishment for the same shall be operative. In case level 3 offence is repeated, then disciplinary action including suspension/termination as per service rules, shall be taken by the college.

b. Note 2: Penalty in cases where the benefit or credit has already been obtained - If plagiarism is proved on a date later than the date of benefit or credit obtained as the case may be, then his/her benefit or credit shall be put in abeyance for a period recommended by IAIP and approved by the Principal.

c. Note 3: The college shall create a mechanism to ensure that each paper publication/thesis/dissertation by a learner, faculty member, researcher or staff of the college is checked for plagiarism at the time of forwarding/submission.

d. Note 4: If there is any complaint of plagiarism against the Principal, a suitable action, in line with these regulations, shall be taken by the Governing Body of the college.

e. Note 5: If there is any complaint of plagiarism against the Head of Department/Authorities at the institutional level, a suitable action, in line with these regulations, shall be recommended by the IAIP and approved by the Competent Authority.

f. Note 6: If there is any complaint of plagiarism against any member of DAIP or IAIP, then such member shall excuse himself / herself from the meeting/s where his/her case is being discussed/investigated.